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## QMS Procedure

### 6.1.3. Compliance Obligations

#### 1. Purpose

To ensure that J & E Hall International identifies, has access to, and evaluates laws, regulations, and internal company requirements that apply to the environmental aspects of its activities, products and services.

#### 2. Scope

This procedure covers laws, regulations, and other requirements established at government and local level that apply to the environmental aspects of J & E Hall International's activities, services and products.

J & E Hall International will consider these requirements when setting its environmental objectives.

#### 3. General

**Applicable laws and regulations-** Legal requirements of International, National and Local regulators that apply to environmental aspects of J&E Hall's products, activities or services.

**Other requirements –** Requirements set by our Parent Company Daikin Industries.

#### 4. Reference

BS EN ISO14001:2015 Clause 6.1.3

#### 5. Procedure

HSQE Team is responsible for tracking applicable laws and regulations, identifying those related to J & E Hall International's activities, products and services.

The HSQE Team is also responsible for evaluating the potential impacts of these laws and regulations on J & E Hall International's and its products, activities and services.

HSQE Team employs a variety of techniques and information sources to track identify and evaluate applicable laws and regulations.

These include but are not limited to: commercial services / databases: information provided by its trade association: communications with government and local regulatory agencies: company environmental meetings: Wolters Kluwer Environmental Compliance and periodic environmental refresher training.

The HSQE Team monitors these information sources on a regular basis to ensure that new issues are identified on a timely basis.

As necessary, 'off-site' resources (such as consultants) may be called upon to assist the HSQE Team in evaluating applicable laws and regulations or in developing programs in response to applicable laws and regulations. Where off-site resources are used in this manner, the organisation's HSQE Team will co-ordinate such efforts.

The HSQE Team distributes information on applicable laws and regulations and their potential impacts on the organisation's activities, products and services to appropriate personnel.

The determination of which organisation personnel must be informed and the method for providing this information is at the discretion of the HSQE Team, based on the circumstances of the case.

The HSQE Team compiles and maintains copies of significant applicable environmental laws and regulations. Where copies of such laws and regulations are not maintained at the organisation's offices, the HSQE Team will ensure that ready access is available from other sources.

If site audits indicate that additional laws and regulations must be tracked and evaluated, the HSQE Team ensures that these activities take place.

In connection to other requirements, the HSQE Team compiles reports for Daikin Industries.

These reports are to include energy consumption. A quarterly report will be required on energy consumption, control measures and any controls in place to minimise usage.

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