

MEWP Pre-Use Inspection Checklist

Machine:	Week Commencing:	
Serial No:	Thorough Examination Due Date:	

	All checks should	be conducted in accordance with the manufacturer's manua		Monday		uesday	Wednesday	Thursday	Fric	day Satu	rday	Sunday
	Documentation	Current thorough examination certificate (within last six months)	✓	×	V	×	✓ ×	✓ ×	V	× ✓	×	Z X
		2 Manufacturer's operator manual	V	X	V	×	✓ ×	✓ ×	V	× ✓		Z X
		3 Rescue plan	\checkmark	X	\checkmark	×	✓	✓	\checkmark	X	×	Z X
l	Wheels / Tyres	4 Wheel security (nuts, retainers: loose, damaged, missing)	\checkmark	X	✓	×	✓ ×	✓ ×	✓	× ✓		Z X
		5 Tyre pressure (pneumatic, foam filled or solid)	V	X	✓	X	✓ ×	✓ X	✓	× ✓		Z X
i '		6 Cuts, splits, exposed braiding, damaged rims	✓	X	V	×	✓ ×	✓ ×	✓	× ✓		Z X
	Engine / power Source	7 Fluid levels (engine oil, coolant, fuel)	V	X	✓	×	✓ ×	✓ X	✓	×		Z X
		8 Fluid leakage on ground and around engine	V	×	V	×	V	✓	V	× ✓		
l '	000.00	9 Battery (electrolyte, security and charging plug condition)	✓	×	<u> </u>	×	✓ ×	V X	✓	× ✓		Z
	Hydraulics	10 Hydraulic fluid level	✓	×	<u> </u>	×	✓ ×	✓ ×	✓	× ✓		Z X
	,	11 Leaks (hoses, pipe connections, rams, cylinders)	✓	X	✓	×	✓ ×	V X	✓	× ✓		Z X
	Hoses and Cables	12 Security and condition (cuts, chaffing, bulges)	✓	×	✓	×	✓ ×	✓ ×	✓	× ✓		
La		13 Power track cable trays (free from damage and debris)	V	X	V	×	✓ ×	V X	V	X V		
Visua	Outriggers,	General condition, pins/retainers, footplate Spreader plates (present, condition, secure for travel)	✓ ✓	X	✓	X	✓ × × ×	✓ × ×	✓	X V		
>	Stabilisers	16 Interlocks (functioning, engaged)	<u>✓</u>	×	✓	X	✓ ×	✓ × ×	<u>V</u>	× ✓		
		17 General condition (damage, misalignment, corrosion)	<u>V</u>	X	<u>V</u>	×	▼ ×		<u>✓</u>	× ✓		
	Chassis,	18 Cracks in weld	<u>∨</u>	X	<u>∨</u>	X	▼ ×	✓ ×	✓	× V		
	Boom and	19 Pins, retainers and chains (security, signs of wear)	<u>▼</u>	×	<u>✓</u>	X	✓ ×	<u>∨</u> ×	✓	× V		
	Scissor Pack	20 Canopies, guards, engine covers (security and condition)	✓	X	<u>√</u>	X	✓ ×	✓ ×	✓	× ✓		7 X
		21 Steps for access/egress (secure, undamaged, clear)	✓	X	<u>.</u>	X	✓ ×	✓ ×	✓	× ✓		7 X
	Platform	22 Entrance gate, guard rails and retaining pins	✓	X	<u> </u>	×	✓ ×	✓ ×	✓	× ✓		/ X
	or Cage	23 Harness anchor points	<u> </u>	X	<u> </u>	×	✓ ×	✓ ×		× ✓		
		24 Clear of rubbish, debris and obstructions	V	X	V	×	✓ ×	✓ ×	✓	× ✓	X	7 X
	Decals and Signage	25 ID plate, safety, warning and information decals (legible)	V	X	V	×	✓ ×	✓ ×	✓	× ✓		Z X
		26 Controls (identification decals, directional arrows)	V	X	V	×	✓ ×	✓ ×	✓	× ✓	× ·	7 X
		27 Platform loads (SWL, maximum wind speed, maximum number of person	ns) 🔽	X	V	X	✓ ×	✓ ×	V	× ✓		Z X
	<u>l</u>		G	Р	G	Р	G P	G P	G	P G	Р (6 P
		28 Security device (power isolator, keypad, smart card)	✓ [X V	C V X	Ĭ V X				▼ ▼ ▼	✓ X	X V
		29 Function enable (ignition key, foot switch, hold to run device)	V	X V		. ✓ ×				▼ ▼ ▼	▼ × ▼	× V
S	Using Ground (G) and Platform (P) Controls	30 Emergency stops and emergency lowering system		X V						▼ ▼ ▼	✓ X	X V
Function Checks		31 All switches, function controls (move freely, do not stick)		X V						✓ X	✓ X	X V
		32 Lifting functions (raise, lower, slew, tele-out, tele-in)		X V						✓ × ✓ ×	▼ × ▼	× ✓
ပ		33 Travel functions (forward, reverse, steer, brakes)		X V						✓ × ✓ ×	✓ X	X
o		34 Elevated drive speed (reduced or prevented)		X V						✓ × ✓ ×	✓ X	X
cŧ		Lights, beacons, warning devices Alarms (tilt, descent and travel)								V X V X		X V
Ĕ		37 Limit switches (e.g. descent, load, outreach, rotation)								 ✓ ✓ ✓ ✓ ✓ ✓ 	✓✓✓✓	× ✓ E
屲		38 Pothole protection device (fully deploys and retracts)										X V
		39 Oscillating axle locks, extending axles										X V
		40 Accessories, power to platform, extending decks		X V X						\checkmark \times \checkmark \times	V X V	X V
		41 Jacks-legs, stabilisers, outriggers, levelling devices		X V X						\checkmark \times \checkmark \times	V X V	X V
		+1 Jacks-regs, stabilisers, outriggers, reveiling devices		ed:	Initialed		Initialed:	Initialed:	Initialed:	Initialed:	Initia	
AL	ALL FAULTS OR DEFECTS ⊠ TO BE REPORTED IMMEDIATELY TO YOUR SUPERVISOR				I	••				initial od.	ii ii de	
	Only persons who are trained and authorised by their employer should operate this equipment.											

Operator name(s) and PAL card number(s)



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