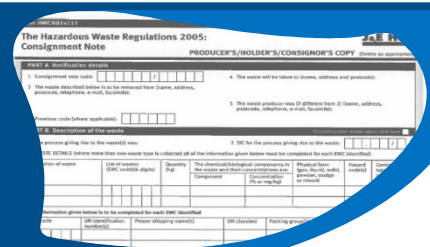


Toolbox Talk Hazardous Waste



What?

- Hazardous Waste includes waste oil, refrigerant, batteries, fluorescent tubes etc., and a Hazardous Waste Consignment Note is used when these materials or liquids are removed from plant or equipment for disposal (e.g. oil/ refrigerant drained from systems etc.)
Once removed the choice is to:-
- Leave it on site for customers to dispose with their consent or
- Arrange for an approved waste contractor to pick up or
- J & E Hall to transport it off site by completing a Hazardous Waste Consignment Note

Why?

- Consignment notes must be used when transporting Hazardous Waste
- The note confirms; waste producer`s name and destination
- It ensures the waste is not disposed of illegally
- VOSA (Vehicle Operations and Standards Agency) and Police could carry out spot checks to review this documentation
- The driver could be fined if they fail to show a properly completed note

Do



- ✓ Always complete a consignment note before you transport any type of hazardous waste
- ✓ Check the Code is unique to the Consignment
- ✓ Make sure all information on the form is correct, such as description, quantity and destination
- ✓ Complete in full Sections A, B, C and D of the consignment note where we produce and transport the waste
- ✓ Make sure Section E is properly completed by relevant site personnel when you drop off waste
- ✓ Always check that Hazardous Waste is securely contained and suitably labelled before removal
- ✓ Follow the company standard on “Carriage of Dangerous Goods” when securing the load

Don't



- ✗ Leave waste at customer premises without checking that this is acceptable
- ✗ Transport Hazardous Waste without a properly completed Consignment Note
- ✗ Complete or amend a Consignment Note after you have left the “pick up” site
- ✗ Put Hazardous Waste in unlabelled or unsuitable containers
- ✗ Use incorrect descriptions and codes on the consignment notes
- ✗ Exceed load limits of the vehicle being used to transport the waste
- ✗ Drive the vehicle if the waste is insecure
- ✗ Leave waste at its destination without the location competing section E
- ✗ Mix different types of hazardous wastes together