

Toolbox Talk Plant & Equipment



What?

- Plant and equipment is any type of equipment used by people at work including circular saws, drilling machines, photocopiers, mowing machines, dumper trucks, power presses, hand tools such as screwdrivers, knives, handsaws, lifting equipment such as lift trucks, elevating work platforms etc.

Why?

- Every year, accidents occur when using work equipment, including machinery
- Many are serious and some fatal
- All plant and equipment used must be safe for use and comply with appropriate legislation and standards
- Lifting equipment must be tested in accordance with statutory requirements
- Copies of test and examination certificates must be readily available



Do



- ✓ Check equipment is fit for purpose
- ✓ Visually inspect equipment prior to use and follow manufacturer's instructions
- ✓ Use equipment for its intended purpose
- ✓ Make sure guards are in place and secured
- ✓ Follow the correct safe system of work
- ✓ Check safety devices and interlocks work properly before using equipment
- ✓ Make sure equipment is stable
- ✓ Check connections and other equipment is in a safe condition
- ✓ Make sure any power source is compatible with the equipment before connecting to the supply

Don't



- ✗ Use unless you have been properly trained to operate it correctly
- ✗ Use defective or damaged tools
- ✗ Bypass or remove safety devices
- ✗ Wear loose clothing near moving machinery
- ✗ Operate without guards in place
- ✗ Overload plant or equipment

**Do not use faulty
or damaged tools
or equipment
Report
faults immediately**