

Toolbox Talk Site Rules



What?

- Site safety rules are designed to ensure everyone understands the correct procedures to follow when they enter the site
- The rules normally cover all the various safety precautions which apply to everyone as well as those who carry out specialised tasks and include first aid and welfare arrangements site-wide

Why?

- Failing to follow site rules means taking unnecessary risks which usually leads to injury and sometimes ill-health
- It is important to read, digest and implement site rules and to remind others of their personal responsibilities for safety
- If any aspect does not make sense or cannot be properly implemented you should seek further advice and help to fully understand what's expected



Do



- ✓ Read and apply site rules
- ✓ Report any breaches of site rules
- ✓ Help others comply with procedures
- ✓ Report slip, trip and fall hazards
- ✓ Escalate unresolved issues to your supervisor
- ✓ Erect cones, barriers, signs, etc. to create safe working areas
- ✓ Ensure correct PPE is worn at ALL times
- ✓ Take personal ownership and responsibility for safety of the site
- ✓ Encourage others to do the same
- ✓ Tidy as you go along to maintain good housekeeping on site



Don't



- ✗ Ignore site rules and procedures
- ✗ Ignore unresolved issues; report the issue again!
- ✗ Ignore hazards – make safe & report
- ✗ Cut 'corners' – follow procedures
- ✗ Smoke on site
- ✗ Start work if untrained
- ✗ Start work if unhappy with the process
- ✗ Put yourself or others at risk

