

Toolbox Talk

Site Set Up and Fencing



What?

- Any site or premises where work activities are carried out needs to be controlled for a number of reasons include security and the safety of personnel working there
- Perimeter fencing, signs and access points are used to control who comes onto site and ensure the correct processes are followed before people start work
- It also provides proper access control for vehicles which require to enter the site and prevent members of the public straying into working areas

Why?

- When people enter premises or a construction site for the first time they don't know what to expect
- All workplaces have their risks and if you don't manage access to the site people will make mistakes leading to injury or ill-health
- During planning ensure that a robust physical barrier prevents vehicular access
- Plan so that site traffic can enter / exit the site safely with clear and concise signage displayed
- As part of site induction ensure that all those on-site know emergency procedures, muster points, nearest hospitals, etc.
- It is important to establish clear control points of entry and to set down detailed procedures for those wishing to access

Do



- ✓ Ensure perimeter fencing is high and strong enough to prevent unauthorised access
- ✓ Check fencing does not impede the public
- ✓ Erect signage, which makes clear what people must and must not do, etc.
- ✓ Encourage those entering the site to report accidents and near misses
- ✓ Establish procedures to ensure people entering are properly briefed on the site rules
- ✓ Make information available to remind them of the procedures which must be followed
- ✓ Escort them onto site to help them familiarise themselves with the site layout

Don't



- ✗ Erect inadequate fencing
- ✗ Allow people onto site without following the correct procedures
- ✗ Ignore poor or bad behaviour
- ✗ Forget to help new personnel with site rules and procedures

