

# Toolbox Talk

## Waste Control Mobile Engineers



### What?

- Waste management is key to the proper disposal of hazardous waste taken from customer or client sites
- The traceability of documentation is a legal requirement so waste can be traced from its source to where it finally ends up
- Producers, carriers and waste / recycling sites need to be registered with the Environment Agency and quarterly waste returns need to be provided
- Waste is any substance or object which the producer or owner intends to discard, and includes wastes intended for recycling or recovery

### Why?

- Contamination and the health effects of exposure to hazardous substances have become a significant issue and concern to people who use, transport, dispose and live near hazardous waste
- The laws regarding the control of hazardous waste are quite stringent
- The person responsible for the waste is the person who creates the waste not the person who originally owned it. Removal of the waste from site must be accompanied by a consignment note
- If you are carrying waste and you do not have a consignment note you may receive a personal penalty fine
- A waste file should be set up to include as a minimum signed copies of transfer notes, (general/controlled waste/non hazardous) and consignment notes (hazardous waste) applicable to the site



### Do



- ✓ Keep waste to a minimum
- ✓ Recycle or reuse where possible
- ✓ Segregate waste into the correct categories
- ✓ Wear suitable PPE when handling waste
- ✓ Wash your hands after handling waste
- ✓ If you produce the waste, ask if the customer / client will dispose of the waste; if so note this on your service report.
- ✓ If possible arrange for the hazardous waste to be removed directly from site by a licenced carrier; obtain a copy of the waste consignment note from the carrier (you should also give the site a copy)
- ✓ If you remove the hazardous waste from site you need to complete a waste consignment note before you leave site
- ✓ If you transport the waste directly to a licenced waste site or recycling site get the part 'E' of the form signed and return both copy 1 and 2 to your waste coordinator
- ✓ If you transfer the waste to your branch office book in copy 1 and 2 with the waste coordinator who must sign the part 'E' consignee's copy (Pink) The 'Pink' form always stays in the pad

### Don't



- ✗ Drink or eat with dirty hands
- ✗ Forget you are responsible for the hazardous waste you created
- ✗ Remove hazardous waste from a site without completing a waste consignment note
- ✗ Forget to get your waste consignment note part 'E' signed if you take the waste to a disposal site or recycling centre
- ✗ Forget to notify your waste coordinator when you dispose of waste products these include:
  - Refrigerant HCFC HFC CFC
  - Fluorescent Tubes
  - Batteries
  - Electrical Equipment
  - Mineral Oils
  - WEEE
  - Paint and Varnish