

Toolbox Talk

Workplace Transport (Site)



What?

- Workplace transport means any vehicle that is used in a work setting, such as forklift trucks, compact dumpers, tractors or mobile cranes
- Workplace transport can also include cars, vans and large goods vehicles when these are operating off the public highway
- The same basic safety standard is expected whether vehicles operate on or off public roads so it's important to ensure all site transport meets the required legal standard

Why?

- All types of transport generate movement and if operated incorrectly can cause serious or fatal injuries to people on site
- Site vehicles and pedestrians should always be kept separated where possible to prevent accidental contact by providing walkways clear of roads
- It's also important to put up warning signs about vehicle movement and at blind spots where drivers may not see pedestrians, and to use banksmen where vehicles need to reverse



Do



- ✓ Make sure drivers receive adequate safety information when delivering goods
- ✓ Make sure vehicles are in good condition
- ✓ Use safe crossing points
- ✓ Report damage to roads such as pot holes
- ✓ Report any speeding or dangerous driving incidents
- ✓ Ensure someone helps when vehicles are reversing
- ✓ Check loads on vehicles are secure
- ✓ Warn others if they get too close to moving vehicles

Don't



- ✗ Allow pedestrians or the public to come too close to vehicles.
- ✗ Cross roads at blind spots
- ✗ Ignore warning signs
- ✗ Allow too many vehicles in any area at one time
- ✗ Operate vehicles unless trained and authorised

