

Index of Safe Work Instructions

JEH Form Number	Safe Work Instruction	Issue Number	Last Updated
<b>Building / Construction</b>			
B-005	Mobile elevated work platforms.	01	09/05/2019
B-010	Working at heights	01	09/05/2019
B-015	Use of portable ladders	02	06/06/2021
B-020	Working in confined spaces	01	09/05/2019
B-030	Fixing and structure	01	09/05/2019
B-040	Working in roof spaces	01	09/05/2019
B-045	Working Alone in Remote Areas	01	09/05/2019
B-050	Manual handling	01	09/05/2019
B-060	Provision and use of PPE	01	09/05/2019
B-065	Operating instruction (full face mask)	01	09/05/2019
B-070	Site reporting (Medway ports)	NOT USED	
B-080	Access to air conditioning unit (Quester House)		
B-090	Hot work	01	09/05/2019
B-095	Cold room roof space	01	09/05/2019
B-100	Contract lift	01	09/05/2019
B-105	Working on in water cooling towers	01	09/05/2019
B-110	Asbestos	01	09/05/2019

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<b>Electrical</b>			
E-010	Electrical isolation	01	09/05/2019
E-020	Control circuits - fault diagnosis, trouble shooting	01	09/05/2019
E-030	Replacement of electrical components	01	09/05/2019
E-040	Inspection and testing of terminals, fuses, circuit breakers and overloads	01	09/05/2019
E-050	Cable sizing	01	09/05/2019
E-060	Electrical connection	01	09/05/2019
E-070	Commissioning and testing	01	09/05/2019
E-075	Live working (electrical panels)	01	09/05/2019
E-080	Inspect or change an electric motor	01	09/05/2019
E-090	To Provide an Electrical Supply	01	09/05/2019
E-100	Working with Solenoid Valves	01	09/05/2019
<b>HVAC</b>			
H-010	H010 Removal installation commissioning of AC HVAC duct work	01	09/05/2019
H-020	H020 Removal installation commissioning of AC HVAC fire gas dampers	01	09/05/2019
<b>Mechanical</b>			
M-010	Working with Moving Machinery	01	17/05/2019
M-020	Operation of Lift Trucks	01	17/05/2019

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<b>Refrigeration</b>			
R-010	Replacement of refrigerant line components	01	17/05/2019
R-020	Pump down of refrigerant procedure	01	17/05/2019
R-030	Brazing of copper pipe	01	17/05/2019
R-035	Metal cutting	01	17/05/2019
R-040	Welding of steel pipe	01	17/05/2019
R-050	Refrigerant removal and handling (CFC, HFC, HCFC)	01	17/05/2019
R-055	(R717) General Handling and System Procedures	01	16/08/2019
R-057	(R744) General Handling and System Procedures	01	16/08/2019
R-060	Refrigerant charging (including new HFC refrigerants and blends)	01	16/08/2019
R-062	Charging hydrocarbon refrigerant into an evacuated system	01	16/08/2019
R-065	Refrigerant charging (ammonia)	01	16/08/2019
R-067	Refrigerant charging (ammonia) into evacuated system	01	16/08/2019
R-070	Installation of copper pipework at high and low level	01	16/08/2019
R-080	System clean up after compressor motor burn out	01	16/08/2019
R-090	Evacuation of refrigeration systems utilising cfc's, HCFC'S and HFC'S	01	16/08/2019
R-095	Evacuation of refrigeration systems utilising ammonia	01	16/08/2019
R-100	Pressure testing of refrigeration systems and pipework	01.1	18/09/2019
R-110	Positioning of: packs, ahu's, evaporators, condensers.	01	16/08/2019
R-120	Commissioning/re-commissioning	01	16/08/2019
R-130	Decommissioning	01	16/08/2019
R-140	Leak testing	01	16/08/2019
R-150	Oil charging into a system or compressor	01	16/08/2019
R-160	The removal and disposal of oil from refrigeration systems	01	16/08/2019

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R-165	The removal and disposal of oil from ammonia refrigeration systems	01	16/08/2019
R-170	The use and maintenance of secondary coolants	01	16/08/2019
R-180	Refrigeration system fault diagnosis (mechanical)	01	16/08/2019
R-190	Pressure testing of refrigeration compressors	01	16/08/2019
R-195	Pressure Testing of Refrigeration Pipework Systems – R410A	01	16/08/2019
R-200	Tube cleaning shell & tube heat exchangers	01	16/08/2019
R-210	Removal and handling of asbestos gaskets	NOT USED	
R-220	Refrigerant removal (derby site)	01	16/08/2019
R-230	Replacing air conditioning filters	01	16/08/2019
R-240	Investigation of an ammonia leak	01	16/08/2019
R-250	Pressure relief valves	01	16/08/2019
<b>Vehicles</b>			
D-010	Driving company vehicles	NOT USED	

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<b>Workshop</b>			
W-001	Factory shut down	01	14/01/2020
W-002	Use of Abrasive Wheel Equipment	01	14/01/2020
W-003	Ammonia compressor strip	01	14/08/2019
W-004	Working with caustic	01	14/08/2019
W-005	Compressed air	02	06/06/2021
W-006	Cranes	01	14/01/2020
W-007	Fork truck	01	14/01/2020
W-008	Use of ladders	02	06/06/2021
W-009	Lathes	01	14/01/2020
W-010	Leak test	01	14/08/2019
W-011	Fork lift basket	01	14/01/2020
W-012	Manual handling	01	14/01/2020
W-013	Metal spraying	01	14/01/2020
W-014	Using surface grinder	01	14/08/2019
W-015	Using hydraulic press	02	06/06/2021
W-016	Sand blasting	01	14/01/2020
W-017	Working In the Paint Booth	02	06/06/2021
W-018	Welding	01	14/01/2020
W-019	Using power press	01	14/08/2019
W-020	Scroll cut-off saw	02	06/06/2021
W-021	Using Oxy Acetylene	01	14/01/2020
W-022	Working In Varnishing Booth	01	14/01/2020
W-023	Auto-wash	02	06/06/2021
W-024	Assembly of Looms in Cable Workshop	02	06/06/2021
W-025	Coil	02	06/06/2021

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W-026	Core Loss Tester	02	06/06/2021
W-027	Drill	02	06/06/2021
W-028	Electrical-test	02	06/06/2021
W-029	Tools	01	06/09/2019
W-030	Using Lifting Equipment	01	13/09/2019
W-031	Mill	02	06/06/2021
W-032	Pyrolysis Furnace	01	14/01/2020
W-033	Power Press	01	14/01/2020
W-034	Saw	02	06/06/2021
W-035	Shot-blasting	02	06/06/2021
W-036	Slotter	01	14/01/2020
W-037	Hazardous Substances	01	14/01/2020
W-038			

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